

CS-17-106

Letter to extend or renew a Contract

Nassau County Contract Management
96135 Nassau Place, Suite 6
Yulee, FL 32097

To Effie VanGorder,

Renewal of Service Agreement

This letter confirms the renewal of the Contract on the terms set out below.

17 NOV 20 PM 3:4

General information

No.	Topic	Details
1	Department	Name: Animal Control
2	Vendor	Name: Bug Out Service
3	Contract	Contract title: Commercial Pest Service Agreement Effective Date: 10/30/10; Initial Treatment 11/18/10; Period of 12 consecutive months beginning 12/01/10 Contract tracking number: CM1713-AR7

Contract Renewal

On behalf of the Nassau County Board of County Commissioners, the Department gives notice that it wishes to exercise the option to automatically renew the term of the Contract on a month to month basis for one (1) year, beginning 12/01/17 and ending 11/30/18. The original term was December 1, 2010 through November 30, 2011; this agreement was allowed to auto renew on a month to month basis from December 1, 2011 through November 30, 2017. It is our understanding that services can be terminated upon notice by Nassau County.

If you need more information or would like to discuss this matter further, please contact Angela Gregory on 904-530-6040 or at agregory@nassaucountyfl.com


Yours sincerely



Tim Maquire, Animal Control Director

11/15/17
Date

Approved by:



Contract Management

11/20/17
Date



Office of Management & Budget

11/27/17
Date



County Attorney

11/30/17
Date

COUNTY MANAGER – FINAL SIGNATURE APPROVAL



Shanea Jones, County Manager

12-4-17
Date

17 DEC -1 PM 12:57

CS-10-197

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.

CM1713

CONTRACTOR INFORMATION

Name: Bug Out Service

Address: 5951 Arlington Expressway Jacksonville Florida 32211
City State Zip

Contractor's Administrator Name: Nikki Simpson Title: Representative - Bug Out Service

Tel#: 904-743-8272 Ext. 4507 Fax#: _____ Email: nsimpson@bugoutservice.com

CONTRACT INFORMATION

Contract Name: Commercial Pest Service Agreement Contract Value: \$624.00

Brief Description: Provide pest control service for the exterior premises and interior areas of the Animal Control facility. Initial treatment \$48.00 and continuous service in monthly installments of \$48.00 each month for a period of 12 consecutive months.

Contract Dates : From November 2010 to November 2011 Status: New Renew Amend# WA/Task Order


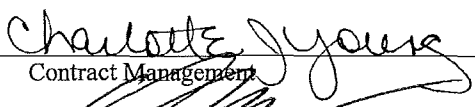
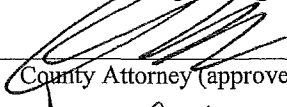
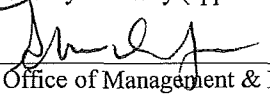
How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other _____

If Processing an Amendment:

Contract #: _____ Increase Amount of Existing Contract: _____ No Increase _____

New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: _____

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION

- | | | | |
|----|---|----------------|------------------------|
| 1. |  | <u>1-24-11</u> | <u>04621562-546020</u> |
| | Department Head Signature | Date | Funding Source/Acct # |
| 2. |  | <u>1/21/11</u> | |
| | Contract Management | Date | |
| 3. |  | <u>4/11/11</u> | |
| | County Attorney (approved as to form only) | Date | |
| 4. |  | <u>4-18-11</u> | |
| | Office of Management & Budget | Date | |

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

 _____ 4/19/11
 Ted Selby Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
 Office of Management & Budget
 Contract Management
 Clerk Finance

RECEIVED CONTRACT MANAGEMENT 2011 JAN 25 PM 2:59

RECEIVED CONTRACT MANAGEMENT 2011 APR 12 AM 10:41

RECEIVED CONTRACT MANAGEMENT 2011 APR 19 AM 8:40



bugoutservice.com

ARLINGTON-SOUTHSIDE 904-743-8272	MANDARIN 904-262-4184	NORTHSIDE-WESTSIDE 904-778-2280	ST. AUGUSTINE 904-825-4184	CALLAHAN-HILLIARD 904-845-3080
MIDDLEBURG-ORANGE PARK 904-272-9734	ALL BEACHES 904-247-0799	FERNANDINA-YULEE 904-225-9956	GEORGIA 912-882-3891	TOLL FREE 1-877-BUG-U-OUT

tax# 225-9957

Commercial Pest Service Agreement

Date: 3/24/11

Company Name: Nassau County Animal Services Street Address: 86078 Licensee Rd
 Billing Address: Same City, State, & Zip Code: Fernandina, FL 32034
 Home & Business Phone: 904-491-7440 Type of Structure: Animal Shelter
 Contact Person: Joe Contact Phone Number: 491-7440

Pest-specific procedures and products will be provided for control of specific pests to be determined by an inspection.

Initial Treatment (First visit) \$ 48⁰⁰ plus tax

Continuous Service: Monthly Quarterly

Bug Out Service will provide service as necessary. **Beginning** the month following the Initial Treatment, the Customer must pay the monthly Installment Fee each month for a period of 12 consecutive months.

The monthly fee is \$ 48⁰⁰ plus tax Int.

This agreement remains in force for one year and shall automatically continue thereafter until suspended by either party.

Bug Out Service agrees to provide pest service for the following general pests: Included when checked:

- Roaches Rats & Mice Stored Product Pests Wasps Fleas Centipedes & Millipedes
- Ants (most common ants are included. Certain ants such as: Carpenter, Brown Crazy, White Footed Argentine ants require increased control measures and additional charges will apply.)

Other: _____ \$ _____

Mosquito Suppression 90 Day Treatment: \$ _____

NOTE: Bug Out Service has always strived to give the best possible treatments for Mosquito Suppression. This 90 day treatment program will not remove the chances of getting the West Nile virus or other diseases that are transmitted by mosquitoes. This program is intended to suppress the mosquito populations on your property only.

The service will be provided as follows:

After the initial service has been completed, Bug Out will inspect and treat the exterior premises (adjacent to the structure) at intervals as indicated above. The interior areas will be serviced on an "as needed" basis or upon request by the customer.

Purchaser agrees to the following:

- A. To accept with no undue delay each of the regular pest services.
- B. To comply with Bug Out Service requests to correct conditions, contributing to, or causing, pest infestations (if any exist).
- C. When interior service is included in this agreement, the purchaser agrees to make the interior of the structure readily available for each of the pest services. In the event we cannot gain access to service the interior, Bug Out will service the outside and the regular service charge will be applied.

But Out Service will NOT be held responsible for:

- A. The control of any wood destroying insects or flying insects. Additional services are available for an additional fee.
- B. The repair or compensation for present or future damage done to the structure or it's contents by any insect or rodent.

TELEPHONE _____

OWNER OR AGENT SIGNATURE _____

TITLE _____

EFFECTIVE DATE OF SERVICE _____

REPRESENTATIVE SIGNATURE _____

BUG OUT SERVICE

Dawn Krass

From: Dawn Krass
Sent: Tuesday, January 25, 2011 3:39 PM
To: Deborah Biggs
Cc: Dawn Krass
Subject: RE: BJ Barrs and Bug Out

All I saw were the emails back and forth with Charlotte when she asked me to complete the Contract Approval Form on Friday.

Dawn M. Krass
Contract Specialist
Nassau County Contract Management
96135 Nassau Place, Suite 6
Yulee, Florida 32097
Phone: (904)491-7377 ext 1097
Fax: (904) 321-2658
Email: dkrass@nassaucountyfl.com


From: Deborah Biggs
Sent: Tuesday, January 25, 2011 3:36 PM
To: Dawn Krass
Cc: Charlotte Young
Subject: RE: BJ Barrs and Bug Out


Didn't you get them from Kari? That is where everything was sent back in October.

It's a Great Day in Nassau County!

Deborah L. Biggs
Director
Nassau County Animal Services
86078 License Road
Fernandina Beach, FL 32034
904-491-7440
904-225-3894 fax

*Do you shop online? Do you search the Internet?
Help NCAS by shopping and searching through iGive.com. It's free!*

<p>Save A Dog...</p> <p>Click Here</p> 

 Please consider the environment before printing this email
Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.

From: Dawn Krass
Sent: Tuesday, January 25, 2011 2:43 PM

To: Deborah Biggs
Cc: Dawn Krass; Charlotte Young
Subject: BJ Barrs and Bug Out

Deborah,

We received the Contract Approval Forms back in the interoffice this afternoon. We need the original agreements as well for Ted to sign.

Dawn M. Krass
Contract Specialist
Nassau County Contract Management
96135 Nassau Place, Suite 6
Yulee, Florida 32097
Phone: (904)491-7377 ext 1097
Fax: (904) 321-2658
Email: dkrass@nassaucountyfl.com